



January 13, 2009

9:30 AM – 12:00 PM

MEETING MINUTES - Regional Water Efficiency Program Advisory Committee

Location- San Juan Water District

Meeting called by:	RWEPAC Chair	Type of meeting:	Program Advisory Committee
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Call to Order at: 9:40 am

Introduction

Attendees

Linda Higgins, Ed Chaveste, Rex Meurer, Jan Famestad, Lisa Amaral, Julie Friedman, Belinda Arthurs, Sharon Fraser, Beth Arnoldy, John Turner, Harley Lukenbill, Gail Tauchus, Stephanie Crary, Barbara Leatham, Joe Scherrer, Doug Cater, Alan Driscoll (Foresgren), Pauline Calvillo (USBR), David Isaacson (Waterwise Consulting), Vicki Fry (SRCSD) and Monica Garcia

3.0 Minutes	
Approve prior meeting minutes	Joe moved, with a second by Sharon, to approve the November 17, 2008 minutes.
Action Item Review	There are no outstanding action items.

4.0 Announcements	
CIMIS Station Calibration	Barbara has volunteered to complete the CIMIS station calibration in November. Please contact Gail if you are interested in a refresher or would like to have an additional person trained.
Action Item	Gail will send out a list of dates and times she is available for training.
CIMIS calibration Schedule	January – Sacramento County Water February – Fair Oaks Water District March – San Juan Water District

5.0 Committee Reports	
Public Outreach	EcoGuide – All the information was sent to the SacBee designer and he provided a draft. A second draft will be available for review next week. The program will be advertised on Presidents Day week. We will need to supplement with our own marketing. Ron will put together a template.
Landscape	<ul style="list-style-type: none"> • Site Water Management Training – This is an all day course sponsored by RWA with a cap of 50-70 people. Sponsorship was approved via an email quorum. • Ecolandscape Conference – John Turner and Barbara volunteered to staff

6.0 Chair's Report	
20x2020	<p>DWR has hosted two workshops. A third workshop will focus on "Metrics & Plans". This workshop is scheduled for January 2009.</p> <p>At this time we need to become proactive, we will need to save 31-37% when this plan goes into effect.</p>
Action	Work with managers to develop leave behind material for DWR and legislative staff.
Legislative Update	<p>AB 49 is being developed that will likely mirror last years 20x2020 plan, which nearly passed.</p> <p>RWA is working with B&C to develop needed data to respond to proposed legislation. RWA will schedule a workshop for local legislators to discuss our concerns.</p> <p>We currently have a conservation plan through the Water Forum to 2030.</p>
CUWCC BMP Update	<p>BMP reporting options will be available July 1, 2009. Agencies can choose a BMP checklist or a Flex track menu.</p> <p>The Gallons per Capita method has not been developed. This will continue to be discussed and it is important for all council members to participate.</p> <p>Reports are due: Calendar year reports are due March 1st and Fiscal year reports were due January 1st.</p>
Landscape Model Ordinance	<p>The schedule is the same for early 2009. At this time we are unable to review the comments.</p> <p>City and county agencies will need to adopt the proposed ordinance or a like ordinance in January 2010.</p>

7.0 Program Manager's Report

2009 Business Plan Workshop	2009 Business plan workshop is scheduled for Thursday January 22 nd at Carmichael Water District from 8:30-2 p.m. An agenda will be distributed on Friday, January 16 th . We need to discuss all issues and adjust our budget to the business plan.
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Drought Assistance Grant Update	At this time our contract is going through legal review. Unfortunately, all state funds are on hold. We will communicate any updates.
Prop 50 Toilet Grant Update	<p>Rebates may be issued, however we are not sure when funds will be disbursed. SRCSD reimbursement will continue without any changes.</p> <p>Spray Nozzles – A spreadsheet will be sent out for reimbursement; however, they need to be installed before funds are distributed.</p> <p>RWA may seek a ULFT extension from the CUWCC due to contractual obligations in the grant.</p> <p>EGIA visited 25 stores and has provided a report.</p>
Action Item	Linda will distribute the EGIA report.
Water Forum update	2008 report is due February 15 th to Sarah. Linda will provide data for BMP 7 and 8 for all agencies. Agencies will need to provide information on non-RWA data for these BMPs.
Agency Foundational BMP update	We need to be compliant with all foundational BMPs (3, 4, 7, 8, 10, 11, 12 and 13) in order to receive any funds per AB1420.
School Education/meeting targets	We are currently meeting BMPs; we need to confirm all grades are targeted. John W. needs to contact Chris Brown to determine if RWA totals can be used to satisfy everybody's BMPs.
Meeting Schedule Revision	<ul style="list-style-type: none"> • RWEFAC will meet every other month (a new schedule will be distributed). • There will no longer be conference calls on the off month. Linda will send out an email with updates. • Sub-committees will be restructured and be task specific. They will bring recommendations to RWEFAC. • Time sensitive votes: A special meeting may be called or an email quorum will occur.

8.0 New Business	Lisa A has the authority to create new committees as needed. New committees were created. The conference room at RWA is available the 4 th Thursday of each month, please contact Linda if you would like to reserve the room.
Public Relations Scope	This committee will finalize the scope and put together questions for consultants. Members: Stephanie, Julie and Rex. Traci and Lisa Park have been invited to participate.
Landscape Committee	This committee will work on Green Gardener and finalize the Site Water Management Training. Members: Barbara, Don and John

Hotline Committee	This committee will review the current hotline and the needs of the water agencies. Members: Belinda, Julie and Linda.
Public Outreach Marketing	This committee will work on the 2009 Public Outreach Marketing Campaign. Members: Julie and Stephanie
EcoGuide	This committee will finalize the EcoGuide Program. Members: Belinda, Barbara, Pauline, Sharon and Alice
School Education	This committee will work on new school education options. Members: Sharon, Stephanie, Pauline and John T.
20x2020	This committee will work on ideas and solutions. Members: Harley, Lisa A, Stephanie and Joe
Retrofit on Resale	There is proposed legislation sponsored by AWWA, which would require water agencies to confirm retrofits on resale occur. Currently this is initiated by realtors at time of sale. We are not sure if this refers to meters, toilets or all fixtures. John W has called Dave Bolin for clarification.
Action Item	Send comments to John W.

Adjourn at: 11:58 a.m.

Next meeting: March 10, 2009 at Placer County Water Agency.