



**Date: November 10, 2009**

**9:30 AM – 12:00 PM**

**Location – City of Sacramento**

**MEETING MINUTES - Regional Water Efficiency Program Advisory Committee**

**Meeting called by:**

RWEPAC Chair

**Type of meeting:**

Program Advisory Committee

Call to Order at: 9:38 a.m.

**Introduction**

Attendees

Linda Higgins, Joe Scherrer, Don Smith, Lisa Amaral, Belinda Arthurs, Sharon Fraser, Ellen Carlson, Beth Arnoldy, John Turner, John Wingerter, Harley Lukenbill, Vicki Sacksteder, Stephanie Crary, Keoki Spaeth, Traci Goularte, Rex Meurer, Sarah Foley (Water Forum), David Isaacson (Waterwise Consulting), Pauline Calvillo (USBR), Monica Garcia

**3.0 Minutes**

Approve prior minutes

Stephanie moved, with a second by Gail, to approve the October 13, 2009 RWEPAC minutes.

Action Item Review

All action items were complete.

**4.0 Announcements**

What's Hot

Two minute update from all members.

**5.0 Chair's Report**

Legislative Update

Legislative Summary was distributed. SB7X Water Conservation is enrolled.

DWR posted 2009 Comprehensive Water Package: Special Session Policy Bills and Bond Summary.

CUWCC

Lisa is nominated as a Group 1 seat on the Board of Directors. Currently there are 4 open seats available and we do not have any regional representation at all.

We have currently put together a letter and a candidate bio, if you have any additional time please assist Linda, Ellen, Vicki and Lisa in contacting additional members of CUWCC encouraging a vote for Lisa.

We have compiled a list of CUWCC members, who may be willing to vote for Lisa. It would be very helpful if you could review the list and take the lead in contacting anybody you recognize from the list.

Votes need to be faxed by Wednesday, December 9<sup>th</sup> at 5:00 pm. Or submitted in person on Thursday, December 10<sup>th</sup>, RWA will be asking for proof of vote submission.

## 6.0 Program Manager's Report

Grant Updates	<ol style="list-style-type: none"><li>1. CALFED – Smart Irrigation Controllers Update: The workshop was very well attended. Contractors are very eager for this type of program and the manufacturers really liked the format. A total of 70 people attended. The application has been updated and will be available soon.</li><li>2. Prop 50 – Drought Assistance (budget table): The budget table was created last year when we applied for the grant. Please review and let Linda know if it is still accurate and if the items you are interested in are reflected in the chart.<ul style="list-style-type: none"><li>• The grant will run from May 1, 2009 to December 31, 2010.</li><li>• The items and amounts listed are for two years.</li></ul></li><li>3. Prop 84 – Status Update (IRWMP): There was a stakeholder meeting and the results will be discussed at the next Board Meeting.</li><li>4. Prop 50 – Toilet Rebates: Handout was distributed; we are currently over allocated by \$92,000. Please let Linda know if you need to either increase or decrease your allocated amount. Linda will distribute a new chart with a Legend.</li><li>5. EPA Climate Showcase Communities Grant: This will pay for three Green Gardener Classes per year for the next three years.</li></ol>
<b>Action Items</b>	<ul style="list-style-type: none"><li>• Linda will email a new Prop 50 – Drought Assistance budget table to all participants.</li><li>• Linda will send out a Prop 50 – Toilet Rebate Remaining funds spreadsheet with recommended changes.</li></ul>
SMUD Clothes Washer	Linda has a meeting scheduled for Thursday to discuss the clothes washer program with SMUD. Currently SMUD wants a two year contract with a \$5 charge per rebate to the water agencies to cover processing costs.
SRCSD Incentives	Information has been sent out and Linda and Rob will be speaking personally to each participant.
Water Forum Update	<p>Landscape ordinance meeting with Sacramento County was held last week and another will be held on December 2, 2009 from 1-3 p.m. at RWA. Agency participation from other jurisdictions is encouraged.</p> <p>Currently San Diego and Orange Counties have a well coordinated regional Landscape Ordinance.</p>
River Friendly Landscape Coalition	November meeting was cancelled.

<p>CUWCC BMP Reporting Database Committee</p>	<p>The council has broken the committee into various groups. A spreadsheet has been developed that indicates what an agency needs to report. A programmer has created a web mock up for traditional BMPs and its being reviewed. The web mock up allows for toggling between traditional BMPs and Flex track. It is very user friendly and has many help features.</p> <p>It was decided the database will allow Beth to make changes and include a robust backup system.</p> <p>Today they are discussing giving wholesalers and agencies like RWA the ability to report for our member agencies.</p> <p>Bryce White commented that the Council hold the wholesaler responsible for reporting to the CUWCC, similar to the Bureau's contracts.</p>
<p>GM Coordinator Workshop</p>	<p>General Managers, Assistant General Managers and Water Coordinators have been invited to this meeting. Currently we have 36 confirmed attendees. At this meeting we will:</p> <ul style="list-style-type: none"> <li>• Determine how we want to move forward with the Water Efficiency Program.</li> <li>• The Strategic Plan requires a 2 year WEP plan.</li> <li>• How does water efficiency look in relation to changes in legislature.</li> </ul> <p>Doug Bennett is scheduled to speak during lunch about regional programs and how they are effective.</p>
<p>AB1420</p>	<p>Spreadsheets have been created and can be distributed to all agencies. RWA is available to assist if you need assistance.</p>

<p><b>7.0 Committee Reports</b></p>	
<p>School Education</p>	<p>Updates were submitted to Ron for the K-4 program. Not many of the changes were accepted and we need to discuss this with Ron.</p> <p>The water supplement will be sent out in April in conjunction with Creek Week and the award presentations will be held in May.</p> <p>EcoGuide is currently on hold. High school education is no longer a requirement for water agencies. It is a great publication and we will continue to seek ways to complete this project. It currently needs more work and a teacher's guide.</p>
<p>Public Outreach</p>	<p>Phone survey was reviewed by the committee. The results were distributed to everybody. There were two predominate messages from the survey. The first was people will respond to seasonal messages and second, they do not like being wasteful.</p> <p>Christine Kohn is working on a variety of campaigns for us to review. At the next meeting the committee will select one and it will be presented on December 8<sup>th</sup>.</p>

Landscape	<p>Green Gardener class is going well. Don Smith is receiving calls from Landscape companies who want to attend the next session.</p> <p>In February RWA will host another Site Management Class. This class was very popular because it shows contractors how to apply their technical knowledge into a user friendly format for their clients.</p> <p>Funds were used for technical assistance. Cheryl Buckwalter was hired to review the Green Gardener program and make it a WaterSense program. Once we have received WaterSense certification for the program we will share the information with other agencies using the Green Gardener program.</p>
Working Group	<p>A small working group reviewed their respective Water Waste Ordinances and agreed on language modifications. This information has been provided to John Woodling to bring to the General Managers as they have indicated they want regional consistency.</p> <p>The School Education committee will review the Dr. Wilderness Program and will make a recommendation to the PAC on the next steps.</p>
<b>8.0 New Business</b>	
EPA WaterSense Partners	<p>It is very easy to become a WaterSense Partner and we would like it if all our agencies become partners.</p>
AWWA Conservation Practitioner	<p>Level 2 training has been tentatively scheduled in January and will be taught by Lisa Maddaus.</p> <p>The group wanted to know the success rate of past courses and if attendee feedback provided to AWWA is forwarded to the instructor.</p> <p>Vicki proposed we contact AWWA first and Linda should send out an email vote based upon AWWA response.</p> <p>A unanimous decision was reached if there is a 70% pass rate for students, if feedback is provided to instructors and the instructors have acted upon the feedback we would like to have the contract signed.</p>
<b>Action Item</b>	<ul style="list-style-type: none"> <li>• Linda will send out dates of workshop and exam.</li> <li>• Linda will contact AWWA and ask for the pass rate of exams, if feedback is provided to the instructors and have the instructors acted upon feedback.</li> <li>• An email vote will be sent out to all participants for contract approval.</li> </ul>
Radio Disney Proposal	<p>Sharon moved, with a second by Lisa, to accept the Radio Disney 2009-2010 contract. Vote was unanimous.</p>

2010 RWEFAC Meeting Schedule	This was distributed and Monica will post it on the website in addition to sending it to all agencies.
------------------------------	--------------------------------------------------------------------------------------------------------

<b>9.0 Announcements</b>	
CIMIS Calibration schedule	November: Sacramento County
CUWCC Planetary	December 10, 2009, Santa Clara Valley Water Agency

Adjourn at: 12:30 p.m.

Next meeting:

Water Conservation luncheon and Award: December 8, 2009 - at El Torito's next to RWA, 5637 Sunrise Blvd. Citrus Heights, CA 95610- 916-965-4411

RWEFAC meeting: January 12, 2010- San Juan Water District, 9935 Auburn Folsom Road, Granite Bay, CA 95746